

 सत्यमेव जयते	GOVERNMENT OF INDIA Office of the Assistant Engineer, Siliguri Central Sub-Division CENTRAL PUBLIC WORKS DEPARTMENT Siliguri - 734001.	 CPWD Tele/Fax No. 03532593153/2 593130 email: scsd1cpwdsiliguri@gmail.com
NIT NO. 02/16/AE/SCSD/EE/CPWD/Siliguri/2026-27/Recall 1		

Name of work: - Repair and renovation of the Indian Institute of Forest Management campus, Kurseong Campus. (SH: Providing wall paneling, ceiling repair and replacing of damage wooden floor, false ceiling, internal and external painting, floor and wall tiles, including construction of chain link fencing and EI & fans including geyser, lighting conductor etc.). (SW: Providing Service of watch and ward to the Office of the Siliguri Central Sub- Division, CPWD, Hakimpura, Siliguri from July-2026 to November-2026).

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This NIT amounting to Rs. 5,83,144.00 containing Page No. 1 to 25 including this index page.

Assistant Engineer
Siliguri Central Sub-Division
CPWD, Siliguri

Addition Nil
Correction. Nil
Insertion..... Nil
Omission..... Nil

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING PART OF BID AND TO BE POSTED ON WEBSITE



The Assistant Engineer, Siliguri Central Sub-Division under SCD, CPWD, Siliguri invites on behalf of the President of India invites online Percentage rate tenders from approved and eligible Contractors of CPWD / Non CPWD who are experienced in the field of watch and ward services for security of Non-Residential / Residential buildings of government / Govt. guest houses and having valid Registration with EPFO and ESIC for the following work(s): -

Sl. No.	NIT No.	Name of work & Location	Estimated cost put to Bid	Earnest Money	Period of completion	Last date & time of submission of bid, EMD and other document as specified in the Press Notice.	Time & date of opening of bid
1	2	3	4	5	6	7	8
1.	02/16/AE/SCSD/EE/CPWD/ Siliguri/2026-27/Recall 1	Repair and renovation of the Indian Institute of Forest Management campus, Kurseong Campus. (SH: Providing wall paneling, ceiling repair and replacing of damage wooden floor, false ceiling, internal and external painting, floor and wall tiles, including construction of chain link fencing and EI & fans including geyser, lighting conductor etc.). (SW: Providing Service of watch and ward to the Office of the Siliguri Central Sub- Division, CPWD, Hakimpara, Siliguri from July-2026 to November-2026).	Rs. 5,83,144.00	Rs. 11,663.00	05 (Five) Months	Up to 04:00 PM on – 16.07.2026	At 04:30 PM on – 16.07.2026

- Agencies who fulfill the following requirements shall be eligible to apply. Experience of having successfully completed similar works during last 7 (Seven) years ending previous day of last date of submission of bids.
 - Three similar works each of value not less than **Rs. 2.33 lakh.**
OR
 - Two similar works each of value not less than **Rs. 3.50 lakh.**
OR
 - One similar work of value not less than **Rs. 4.66 lakh**, all amounts rounded off to a convenient figure.
- The intending bidder must read the terms and condition of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- Information and instruction for bidders posted on website shall form part of bid document.

Addition..... Nil
Correction..... Nil
Insertion..... Nil
Omission..... Nil

4. The bid document consisting of plans, specification, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.etender.cpwd.gov.in or www.cpwd.gov.in free of cost.

But the bid can only be submitted after deposition of original EMD either in the office of **Executive Engineer, Siliguri, CPWD** or division office of any Executive Engineer, CPWD within the period of bid submission (**The EMD document shall only be issued from the place in which the office of receiving office is situated**) and uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker's Cheque or Deposit at call Receipt or Fixed Deposit Receipts and Bank Guarantee of any Scheduled Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to office of any Executive Engineer, CPWD and other documents as specified.

~~The enlistment of the contractors should be valid on the last date of submission of tenders. In case only the last date of submission of tender extended, the enlistment of contractors should be valid on the original date of submission of tenders.~~

5. Those contractor not registered website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on website.
6. The intending bidder must have valid digital signature to submit the bid.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
8. Contractor can upload the documents in the form of JPG format and PDF format.
9. Contractor must ensure to quote rate in the prescribed column(s) meant for quoting rate in figures appears in **yellow** color and the moment rate is entered, it turns sky blue.
In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as 0 (Zero).
10. The receipt shall also be uploaded to the e-tendering website by the intending bidder upto the specified bid submission date and time.

List of Documents to be scanned and uploaded within the period of bid submission:

1. Treasury Challan/Demand Draft/Pay Order or Banker's Cheque/Deposit at Call Receipt/FDR/Bank Guarantee of any Scheduled Bank drawn in favour of Executive Engineer, Siliguri, CPWD, Siliguri against EMD.
2. Copy of receipt of deposition of original EMD issued from Division office of any Executive Engineer, CPWD.
3. Certificate of registration of ESIC.
4. Certificate of registration of EPFO.
5. Valid trade license.
6. Copy of Pan Card.

Addition..... Nil
Correction..... Nil
Insertion..... Nil
Omission..... Nil

7. List of similar works and Performance Report as per Form “A” & “B”

Similar work shall mean: -

Should have satisfactorily completed the works of Computer Operator of Non-Residential /Residential government / govt. undertaking buildings/guest houses having valid Registration with EPFO and ESIC as mentioned below during the last 7 (Seven) years ending last date of submission of tender.	
(i)	Three similar works each of value not less than Rs. 2.33 lakh,
	or
(ii)	Two similar works each of value not less than Rs. 3.50 lakh
	or
(iii)	One similar work of value not less than Rs. 4.66 lakh.

8. GST Registration Certificate of the State in which the work is to be taken up, if already obtained by the bidder.

If the bidder has not obtained GST registration in the State in which the work is to be taken up, or as required by GST authorities then in such a case the bidder shall scan and upload following under taking along with other bid documents.

“If work is awarded to me, I/we shall obtain GST registration Certificate of the State, in which work is to be taken up, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on a/c of the work executed and/or for any action taken by CPWD or GST department in this regard.

9. Letter Head indicating valid e-mail ID and Mobile No. of Firm.

Addition..... Nil
Correction..... Nil
Insertion.....Nil
Omission.....Nil

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
NOTICE INVITING TENDER**

NIT No.: 02/16/AE/SCSD/EE/CPWD/Siliguri/2026-27/Recall 1

CPWD 6

Percentage rate tenders are invited on behalf of the President of India, online from approved and eligible Contractors of Non CPWD who are experienced in the field of watch and ward services for security of Non-Residential /Residential buildings of government /Govt. guest houses and having valid Registration with EPFO and ESIC for the following work(s): -

“Repair and renovation of the Indian Institute of Forest Management campus, Kurseong Campus. (SH: Providing wall paneling, ceiling repair and replacing of damage wooden floor, false ceiling, internal and external painting, floor and wall tiles, including construction of chain link fencing and EI & fans including geyser, lighting conductor etc.). (SW: Providing Service of watch and ward to the Office of the Siliguri Central Sub- Division, CPWD, Hakimpura, Siliguri from Jul’2026 to Nov-2026).”

~~The enlistment of the contractors should be valid on the last date of submission of bids.~~

~~In case the last date of sale of bid is extended, the enlistment of contractor should be valid on the original date of opening of bids.~~

- 1.1 The work is estimated to cost **Rs. 5,83,144.00**, This estimate however, is given merely as a rough guide.
- 1.2 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. HE will also nominate Division which will deal with all matters relating to the invitation of bids.
For composite bid, besides indicating the combined estimated cost put to bid, should clearly indicates the estimated cost of each component separately. The eligibility of bidders will correspond to the combined estimated cost of different components put to bid.
2. Agreement shall be drawn with the successful bidders on prescribed Form No. **CPWD 7** (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on website **www.cpwd.gov.in**. Bidders shall quote their rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **05 (Five) Months** from the date of start as defined in schedule ‘F’ or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

(i) The site for the work is available.

OR

~~The site for the work shall be made available in parts as specified below.~~

(ii) The architectural and structural drawing for the work is available

or

~~The Architectural and structural drawings for the work shall be made available in phased manner, as per requirement of the same as per approved programme of completion submitted by the contractor after award of work.~~

4. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and

Addition..... Nil
Correction..... Nil
Insertion..... Nil
Omission..... Nil

other necessary documents except Standard General Conditions of Contract Form can be seen on website <https://etender.cpwd.gov.in> or www.cpwd.gov.in free of cost.

5. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
6. While submitting the revised bid, contractor can revise the rate of one or more item (s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
7. Earnest Money in the form of Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (**drawn in favour of Executive Engineer Siliguri, CPWD, Siliguri**) shall be scanned and uploaded to the e-Tendering website within the period of bid submission. **The original EMD should be deposited either in the office of the Executive Engineer of AE inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. (The EMD document shall only be issued from the place in which the office of receiving office is situated)**
The EMD receiving Executive Engineer shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting AE in the NIT. **This receipt shall also be uploaded to the e-tendering website by the intending bidder up to the specified bid submission date and time.**
8. Certificate of work experience and other documents as specified in the tender notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission. **However, certified copy of all the scanned and uploaded documents as specified in Tender Notice shall have to be submitted by the lowest bidder only within a week physically in the office of the tender opening authority.** Online bid documents submitted by intending bidders shall be opened only of those bidders, **whose original EMD deposited with any office of CPWD and other documents scanned and uploaded are found in order.**
- 8A. The contractors registered prior to 01.04.2015 on e-tendering portal of CPWD shall have to deposit tender processing fee at existing rates, or they have option to switch over to the new registration system without tender processing fee any time.

The bid submitted shall be opened at **04:30 PM on 16.07.2026**
9. The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:
 - (i) The bidder is found ineligible.
 - (ii) The bidder does not upload scanned copies of all the documents (**including the copy of receipt for deposition of original EMD document & GST registration**) as stipulated in the bid document.
 - (iii) The bidder does not upload scanned copies of similar works experience certificates as per Form 'A' & 'B' stipulated in the bid document.
 - (iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted **physically by the lowest tenderer** in the office of bid opening authority.
 - (v) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
10. The contractor whose bid is accepted will be required to furnish performance guarantee of 5% (Five Percent) of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay order of any Scheduled Bank of any scheduled bank (in case guarantee amount is less

Addition..... Nil
Correction..... Nil
Insertion..... Nil
Omission..... Nil

than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F' including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. **The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses / registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any engaged by the contractor for the said work within the period specified in Schedule F.**

11. **The description of the work is as follows:**

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

12. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
13. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.
14. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.
15. The contractor shall not be permitted to bid for works in the CPWD Circle (in case of contractors of Horticulture/ Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
16. No Engineer of gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

Addition..... Nil
Correction..... Nil
Insertion..... Nil
Omission..... Nil

17. The bid for the works shall remain open for acceptance for a period of **30 (Thirty) days** from the date of opening of bid. If any bidders withdraw his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the rebidding process of the work.
18. This notice inviting Bid shall form a part of the contract document. The successful bidder /contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of: -
 - a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b) Standard C.P.W.D. Form 7 or other Standard C.P.W.D. Form as mentioned.
19. The ESI and EPF contribution on the part of employer in respect of this contract shall be paid by the contractor. These contributions on the part of the employer paid by the contractor shall be reimbursed by the Engineer-in-charge to the contractor on actual basis.
20. Integrity pact shall be treated in the same manner as other components of the bid document. In e-tendering, the intending bidder does not sign any document physically and entire bid document is submitted through digital signature. Since IP is a part of bid document no separate physical submission is required with other documents to be submitted in the office of tender opening authority. In addition to other component of bid document, the Integrity Pact along shall also be signed between tender accepting authority and successful bidder after acceptance of bid.
21. All other tax as applicable, such as West Bengal State construction worker's welfare cess etc. shall be payable by the contractor and Government will not entertain any claim whatsoever in respect of the same.

**Signature of the Assistant Engineer
For & on behalf of President of India.**

Addition..... Nil
Correction. Nil
Insertion.....Nil
Omission.....Nil

172 Years of Engineering Excellence	CPWD
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FORM “A “**DETAILS OF ELIGIBLE SIMILAR NATURE OF WORKS COMPLETED DURING THE LAST SEVEN YEARS**
(ending previous day of last date of submission of bids)

Sl. No	Name of work/project and location	Owner or sponsoring organization	Cost of work in Rupees	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/arbitration cases pending/in progress with details*	Name and address/telephone number of officers to whom reference may be made	Remarks (If any)
1	2	3	4	5	6	7	8	9	10

*** Indicate gross amount claimed and amount awarded by the Arbitrator**

Signature of bidder(s)

Addition..... Nil
Correction..... Nil
Insertion..... Nil
Omission..... Nil

FORM B**PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "A"**

1. Name of work/project & location: -

2. Agreement No.: -

3. Estimated Cost: -

4. Tender Cost: -

5. Amount of work done: -

6. Date of Start: -

7. Date of completion: -

(a) Stipulated date of completion

(b) Actual date of completion

8. Performance Report:

Very Good/Good/Fair/Poor

Signed by
(Executive Engineer or Equivalent)Addition Nil
Correction Nil
Insertion Nil
Omission Nil

PROFORMA FOR
RECEIPT OF DEPOSITION OF EMD

Receipt of deposition of original EMD (Receipt No.....*/ date.....*)
1. Name of work:- Repair and renovation of the Indian Institute of Forest Management campus, Kurseong Campus. (SH: Providing wall paneling, ceiling repair and replacing of damage wooden floor, false ceiling, internal and external painting, floor and wall tiles, including construction of chain link fencing and EI & fans including geyser, lighting conductor etc.). (SW: Providing Service of watch and ward to the Office of the Siliguri Central Sub-Division, CPWD, Hakimpara, Siliguri from Jul'2026 to Nov'2026).
2. NIT No: 02/16/AE/SCSD/EE/CPWD/Siliguri/2026-27/Recall 1
3. Estimated Cost: Rs. 5,83,144.00
4. Amount of Earnest Money Deposit: Rs.11,663.00
5. Last date of submission of tender: Upto 04:00 P.M. on 16.07.2026
(* To be filled in by EE)
1. Name of contractor# 2. Form of EMD# 3. Amount of Earnest Money Deposit.....# 4. Date of submission of EMD.....# (#To be filled by EMD receiving EE)

1. The Executive Engineer receiving EMD in original form shall examine the EMD deposited by the bidder and shall issue a receipt of deposition of earnest money to the agency in a given format uploaded by tender inviting AE. The receipt may be issued by the EE/ AAO.
2. The Executive Engineer receiving original EMD shall also intimate Executive Engineer of tender inviting Assistant Engineer about deposition of EMD by the Agency by mail / fax / telephonically.
3. The original EMD receiving Executive Engineer shall release the EMD after verification from thee-tendering portal website (www.etender.cpwd.gov.in> tender fee view > advance search > awarded tenders) that the particular contractor is not L-1 tenderer and work is awarded.
4. The Executive Engineer of tender inviting Assistant Engineer will call for original EMD of the L-1 tenderer from EMD receiving Executive Engineer immediately.

Addition..... Nil
 Correction. Nil
 Insertion.....Nil
 Omission.....Nil

CPWD 7

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT

Percentage Rate e-Tender & Contract for Works

STATE: West Bengal

CIRCLE: SE, CPWD Siliguri

BRANCH: B & R

DIVISION: Siliguri Central
Division, CPWD,
Siliguri.SUB-DIVISION: Siliguri Central Sub-
Division CPWD,
Siliguri

(A) Tender for the work of: -

“Repair and renovation of the Indian Institute of Forest Management campus, Kurseong Campus. (SH: Providing wall paneling, ceiling repair and replacing of damage wooden floor, false ceiling, internal and external painting, floor and wall tiles, including construction of chain link fencing and EI & fans including geyser, lighting conductor etc.). (SW: Providing Service of watch and ward to the Office of the Siliguri Central Sub- Division, CPWD, Hakimpara, Siliguri from Jul’2026 to Nov’2026).”

To be uploaded by **04:00 hours on 16.07.2026** at www.etender.cpwd.gov.in

To be opened in presence of tenderers who may be present at **04:30 hours on 16.07.2026** in the office of **Assistant Engineer, Siliguri Central Sub-Division, CPWD, Siliguri.**

Issued to..... *

Signature of officer issuing the documents *

Designation..... *

Date of Issue:..... *

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule ‘F’ viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for **30 (Thirty) days** from the due date of its opening of financial bid and not to make any modification in its terms and conditions.

A sum of **Rs. 11,663.00** is here by forwarded in cash/receipt treasury challan/deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank/bank guarantee issued by a scheduled bank as earnest money. / A copy of earnest money in receipt treasury challan/deposit at call receipt of a schedule bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank/bank guarantee issued by a schedule bank is scanned and uploaded (**strike out as the case may be**). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We

Addition..... Nil
Correction. Nil
Insertion.....Nil
Omission.....Nil

fail to commence work as specified, I/We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely. The said Performance Guarantee shall be guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money & Performance Guarantee as aforesaid. I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back-to-back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposited/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated: *

Signature of Contractor

Witness: *

Postal Address

Address: *

Occupation: *

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for an on behalf of the President of India for a sum of Rs. ** (Rupees **).

The letters referred to below shall form part of this contract agreement: -

- (a) **
- (b) **
- (c) **

For & on behalf of President of India

Signature

Dated: **

Designation: **

****To be filled in by AE**

***To be filled in by contractor**

Addition..... Nil
Correction..... Nil
Insertion..... Nil
Omission..... Nil

PROFORMA OF SCHEDULES

(Separate Performa for Civil, Elect. & Hort. Works in case of Composite Tenders)
(Operative Schedules to be supplied separately to each intending tenderer)

SCHEDULE 'A'

Schedule of quantities attached from Page No. **25 to 25.**

SCHEDULE 'B'

Schedule of materials to be issued to the contractor.

Sl. No.	Description of Item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of Issue
1	2	3	4	5
.....NOT APPLICABLE.....				

SCHEDULE 'C'

Not Applicable

Tools and plants to be hired to the contractor.

Sl. No.	Description	Hire charges per day	Place of Issue
1	2	3	4
.....NOT APPLICABLE.....			

SCHEDULE 'D'

Extra schedule for specific requirements/document for the work, if any:

Special Condition attached herewith vide **Page no. 23 to 23.**

SCHEDULE 'E'

Reference to General Conditions of contract:

GCC for CPWD 2023 Construction works incorporating amendment up to last date of submission of tender.

Name of Work:

“Repair and renovation of the Indian Institute of Forest Management campus, Kurseong Campus. (SH: Providing wall paneling, ceiling repair and replacing of damage wooden floor, false ceiling, internal and external painting, floor and wall tiles, including construction of chain link fencing and EI & fans including geyser, lighting conductor etc.). (SW: **Providing Service of watch and ward to the Office of the Siliguri Central Sub-Division, CPWD, Hakimpura, Siliguri from Jul’2026 to Nov’2026).**”

Addition..... Nil
Correction..... Nil
Insertion.....Nil
Omission.....Nil

Estimated cost of work: **Rs. 5,83,144.00**

(i) Earnest Money: **Rs. 11,663.00**

(ii) Performance Guarantee: **(a)** 5% of tendered value or Estimated Cost Put to Tender (ECPT) (whichever is higher).

(b) Where the tendered amount is less than eighty percent (80%) of the Estimated Cost Put to Tender (ECPT), the Performance Guarantee, in addition to the requirement under (a) above, shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the tendered amount.

(iii) Security Deposit: 2.5% of tendered value
or

The person/persons whose tender(s) may be accepted (hereinafter called the contractor) shall permit Govt. at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 2.5% of the gross amount of each running bill till the sum deducted will amount to security deposit of 2.5% of the tendered value of the work.

SCHEDULE 'F'

**GENERAL RULES: Officer inviting tender: Assistant Engineer, Siliguri Central
& DIRECTIONS Sub-Division, SCD, CPWD, Siliguri.**

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3:

See below

Definitions:

- 2(v) Engineer-in-Charge : **Assistant Engineer,
Siliguri Central Sub- Division,
CPWD, Siliguri**
- 2(viii) Accepting Authority : **Assistant Engineer,
Siliguri Central Sub Division,
CPWD, Siliguri.**
- 2(x) Percentage on cost of materials and Labour to cover all overheads and profits : **15%**
- 2(xi) Standard Schedule of Rates : **For Civil works, DSR 2023 with
up-to-date correction slip and
market rates and DSR- 2023**
- 2(xii) Department : **Central Public Works Department.**

Addition..... Nil
Correction..... Nil
Insertion.....Nil
Omission.....Nil

- 9(ii) Standard CPWD Contract Form : General Conditions of Contract CPWD 2023 (for construction works) and From-7 incorporating amendments up to last date of submission of tender.

Clause 1 :

- (i) Time allowed for submission of Performance Guarantee Programme Chart (Time and Progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of letter of acceptance. **07 days**
- (ii) Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee amount beyond the period provided in (i) above. **03 days**

Clause 2

Authority for fixing compensation under clause 2 : **Superintending Engineer, CPWD, Siliguri Or successor thereof**

Clause 2A

Whether Clause 2A shall be applicable : **Not Applicable**

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start : **10 days**

Mile stone(s) as per table given below:-

Sl. No.	Description of Milestone (Physical)	Time allowed in days (from date of start)	Amount to be with-held in case of non-achievement of mile stone
1.			
2.	NIL	NIL	NIL
3.			
4.			

Time allowed for execution of work : **05 (Five) Months**

Authority to decide:

- (i) Extension of time : **Assistant Engineer, Siliguri Central Sub-Division CPWD, Siliguri**

Addition..... Nil
Correction..... Nil
Insertion..... Nil
Omission..... Nil

- | | | |
|--|---|--|
| (ii) Rescheduling of mile stones | : | Not Applicable |
| (iii) Shifting of date of start in case of delay in handing over of site | : | SE, CPWD, Siliguri or successor thereof |

Clause 6, 6A

Clause applicable – (6 or 6A)	:	Clause 6A applicable
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Clause 7

Gross work to be done together with net payment/ adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment	:	Rs. 2.60 Lakh or as mutually agreed by both parties
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Clause 7A

Whether Clause 7A shall be applicable	:	Yes, Applicable No Running Account Bill shall be paid for the work till the applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board, whatever applicable are submitted by the contractor to the Engineer-in-Charge.
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Clause 10A:

Not Applicable

Clause 10B(ii):

Whether Clause 10 B (ii) shall be applicable	:	Not Applicable
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Clause 10C:

Component of labour expressed as percent of value of work	:	Not Applicable
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Clause 10CA:

Not Applicable

Clause 10CC:

Not Applicable

Clause 11:

Specifications to be followed for execution of work.	:	C.P.W.D. Specifications 2019 Vol-I & II with upto date correction slip, and additional condition and Additional specification as attached in NIT.
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Clause 12:

Type of work	:	“Original”
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Addition..... Nil
 Correction..... Nil
 Insertion..... Nil
 Omission..... Nil

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12.2 & 12.3:	12.2 & 12.3 Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for building work excluding foundation:	No Limit
12.5:	(i) Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for foundation work (except items mentioned in earth work sub head in DSR and related items)	Not Applicable
	(ii) Deviation Limit for items mentioned in earth work sub head of DSR and related items.	Not Applicable
<i>The completion cost for the work shall not exceed 1.5 times of the tendered amount.</i>		
Clause 14:	Approving authority for deciding action under this clause	SE, CPWD, Siliguri Or successor thereof
Clause 16:	Competent Authority for deciding reduced rates	SE, CPWD, Siliguri Or successor thereof
Clause 18:	Not applicable	
Clause 19C:	Authority to decide penalty for each default	Engineer-in-Charge
Clause 19D:	Authority to decide penalty for each default	Engineer-in-Charge
Clause 19G:	Authority to decide penalty for each default	Engineer-in-Charge
Clause 19K:	Authority to decide penalty for each default	Not Applicable
Clause 25:		
(i)	Conciliator: SDG, Kolkata.	
(ii)	Arbitrator Appointing Authority: Superintending Engineer (Siliguri) or his successor.	
(iii)	Place of Arbitration: HQ of Engineer-in-charge or as decided by the Arbitrator	
Clause 32:	Not Applicable	
Clause 38:	Not Applicable	

**Signature of the Sub-Divisional officer
For & on behalf of President of India.**

Addition..... Nil
Correction. Nil
Insertion..... Nil
Omission..... Nil

On non-judicial stamp paper of minimum Rs. 100

(Guarantee offered by Bank to CPWD in connection with the execution of contracts)

**Form of Bank Guarantee for Earnest Money Deposit /Performance
Guarantee/Security Deposit/Mobilization Advance**

1. Whereas the Executive Engineer (name of division), CPWD on behalf of the President of India (hereinafter called "The Government") has invited bids under (NIT number) dated for (name of work) The Government has further agreed to accept Irrevocable Bank Guarantee for Rs. (Rupees only) valid upto (date)* as Earnest Money Deposit from (name and address of contractor) (hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

OR**

Whereas the Executive Engineer (name of division), CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number with (name and address of the contractor) (hereinafter called "the Contractor") for execution of work (name of work) The Government has further agreed to accept an Irrevocable Bank Guarantee for Rs. (Rupees only) valid upto (date) as Performance Guarantee/Security Deposit/Mobilization Advance from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.

2. We, (Indicate the name of the bank) (herein after referred to as "the Bank"), hereby undertake to pay to the Government an amount not exceeding Rs. (Rupees only) on demand by the Government within 10 days of the demand.
3. We, (Indicate the name of the Bank), do hereby undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said Contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. (Rupees only).
4. We, (Indicate the name of the Bank) further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.
5. We, (Indicate the name of the Bank) further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said Contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said Contractor or by any such matter or thing.

Addition Nil
Correction Nil
Insertion Nil
Omission Nil

whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. We, (Indicate the name of the Bank) further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.
7. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.
8. We, (Indicate the name of the Bank) undertake not to revoke this guarantee except with the consent of the Government in writing.
9. This Bank Guarantee shall be valid up to unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. (Rupees only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date

Witnesses:

1. Signature.....
Name and address

Authorized signatory

Name

Designation

Staff code no.

Bank seal

2. Signature
Name and address

*Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.

**In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee/security deposit/mobilization advance, as the case may be.


VP Sahu 30.10.2020
11:52 AM

Addition Nil
Correction Nil
Insertion Nil
Omission Nil

ANNEXURE-II

केन्द्रीय लोकनिर्माणविभाग

कार्यालय ज्ञापन

No. DG/CON/Misc./15

ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Nirman Bhawan, New Delhi

Dated: 28.05.2021

Sub: Strict implementation of labour welfare measures in CPWD.

1. Labour welfare measures: All Engineers-in-Charge are directed to ensure that all labour welfare measures prescribed in Clause 19 of the General Conditions of Contract are duly observed at site of work.

2. Motivation: The labour needs to be motivated. Field officers should have frequent interactions with the work force to encourage them and to make them aware that they are participating in nation development.

3. Digital Payment: Sl. No. 5(vii) of CPWD Contractors' Labour Regulation mandates digital payment of wages through bank or ECS or online transfer. It has to followed scrupulously and field officers shall ensure due compliance. Also, the labour force should be trained to make digital payment and transfer of money through UPI etc.

4. Record of manpower generation: The contractor is required to maintain a record of all workmen employed by him for the work vide GCC annexure IV "Register of Workmen employed by Contractor". It should invariably be checked by field officers and it should cover all workmen including supervisory, highly skilled, skilled, semi-skilled and unskilled so that details of manpower generation is available with the Department.

5. Health and Safety Measures: "Model Rules for the Protection of Health and Sanitary Arrangements for Workers Employed by Central PWD or its Contractors" have been prescribed in GCC. All field officers should ensure implementation of model rules.

6. COVID-19 appropriate behaviour: It must be ensured that social distancing, hand washing and masking are being followed to prevent spread of infection. Arrangements may be also be made for testing and vaccination of the workforce.

7. Equal treatment: Engineers-in-Charge shall ensure that there is no discrimination of the labour on the basis of religion, caste, community and region.

This is issued with the approval of Director General, CPWD.


(वी. पी. साहु) 28.05.2021

अधीक्षण अभियंता (सी.एंड एम.)

Issued from file No.CSQ/CM/17(1)/2020

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु (केलोनिवि वेबसाईट के माध्यम से)।

Addition..... Nil
Correction..... Nil
Insertion.....Nil
Omission.....Nil

APPENDIX-XVII (Refer Clause 5)
FORM OF APPLICATION BY THE CONTRACTOR FOR SEEKING
EXTENSION OF TIME

1. Name of Contractor:
2. Name of work as given in the agreement:
3. Agreement no.:
4. Estimated amount put tender:
5. Date of commencement of work as per agreement:
6. Period allowed for completion of work as per agreement:
7. Date of completion stipulated in agreement:
8. Period for which extension of time if has been given by authority in Schedule 'F' previously:

	letter no. and date	Extension granted	
		Months	Days
(a) 1st extension			
(b) 2nd extension			
(c) 3rd extension			
(d) 4th extension			
(e) Total extension previously given			

9. Reasons for which extension have been previously given (copies of the previous applications should be attached):
10. Period for which extensions if applied for:
11. Hindrances on account of which extension is applied for with dates on which hindrances occurred and the period for which these are likely to last (for causes under clause 5.2 / and 5.3):

Submitted to the Authority indicated in Schedule F with copy to the Engineer-in-charge and Sub-Divisional Officer.

Signature of Contractor

Date:

Addition..... Nil
Correction..... Nil
Insertion..... Nil
Omission..... Nil

SPECIAL CONDITIONS

1. One job for item No. 1 means 8 hours duty for one guard round the clock.
2. The personnel on duty should be in uniform and provided with whistler torch cane etc. and well behaved. If any personnel do smoking, chewing tobacco or consuming alcohol or found misbehaving with any one during duty, the personnel shall be removed from the duty immediately and additional fine of Rs. 500/- shall be recovered from the bill of agency for each such complaint.
3. The contractor shall insure payment of minimum wages as applicable from time to time to his workmen and records to this effect shall be produced to the Engineer-in-Charge with the bill for release of payment.
4. The work is purely temporary and can be cancelled at any time.
5. The contractor has to make monthly payment to persons engaged in guard deployed by him by the 10th of every month.
6. The persons engaged in guard have to be engaged by the agency as their employee and no claim for their absorption in the department will be entertained as this work is of temporary nature.
7. Agency has to submit duty roster for each month well in advance to the concern Assistant Engineer under this Office as per duty desired by Engineer-in-Charge.
8. Agency has to insure that person engaged in guard is punctual to time and duty. Any unauthorized absence of duty will be penalized and recovery will be made from the bill of agency at proportionally double the rate of per day for per day default.
9. Any damage or loss caused to the office premises (including the building) or to any office article by workers on duty would be at the risk and cost of the agency undertaking the above work. The cost of the losses or damages decided by Engineer-in-Charge shall be recovered from the agency and the amount determined by the Engineer-in-Charge will be final and binding to agency.
10. All necessary medical aids etc. and other facilities that may be necessary for the workers on duty shall be arranged by the agency.
11. Persons engaged in watch & ward should be provided for round the clock duty daily as desired and directed by Engineer-in-Charge.
12. Monthly payment will be made on submission of bill by the agency as per attendance sheet maintained in the office.
13. Payment will be made on the availability of fund. Nothing extra shall be paid for due to delay of payment.
14. The uniform for guard will be provided by Agency.
15. Time allowed **05 (Five)** months.
16. Necessary recovery from the bill i.e. Income Tax, GST & Labour Cess etc. shall be made as per rules.
17. Agency shall have valid ESI & EPFO license and as per O. M. No. DG/MAN/252 dated 08.11.2012. The ESI & EPF contribution on the part of employer in respect of this contract shall be paid by the contractor. The contributions on the part of the employer paid by the contractor shall be reimbursed by the Engineer-in-Charge to the contractor on actual basis.
18. The agency has to make payment to the workers on monthly basis to their bank account based on their daily wages as per minimum wages Act. Bank Account Statement to be produced along with wage register during payment of running/final bill.
19. If labour rate increase the difference will be paid to the agency after submitting proper documentary evidences. Present labour wages / day of Skilled – **Rs. 918/-** as per Government of India, Ministry of Labour & Employment. New Delhi vide no. F. No. **1/6/2025-LS-II, dated 30.03.2026.**
20. Current rates of minimum wages as per minimum wages Act for Siliguri are asunder: -
WATCH AND WARD (without arms) - **Rs 918.00**

Addition..... Nil
 Correction. Nil
 Insertion.....Nil
 Omission.....Nil

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Central Public Works Department					
NIT No.: 02/16/AE/SCSD/EE/CPWD/Siliguri/2026-27/Recall 1					
Name of work: - Repair and renovation of the Indian Institute of Forest Management campus, Kurseong Campus. (SH: Providing wall paneling, ceiling repair and replacing of damage wooden floor, false ceiling, internal and external painting, floor and wall tiles, including construction of chain link fencing and EI & fans including geyser, lighting conductor etc.). (SW: Providing Service of watch and ward to the Office of the Siliguri Central Sub- Division, CPWD, Hakimpara, Siliguri from Jun'2026 to Nov'2026).					
Estimated Cost put to tender (Rs.)			Rs. 5,83,144.00		
Proforma for quoting the rates					
Name of the Contractor					
Sl. No.	Name of component	Estimated Cost	Percentage above or below the estimated cost	% in Figures	Total Cost
1	Services of Watch & Ward	Rs. 5,83,144.00			
	Total Cost	Rs. 5,83,144.00			

1. Only one of the options is to be filled. More than one option shall be rejected.
2. Rate filled in any form shall be considered only in % age.
3. Rate filled at any other place in the document shall not be considered
4. No condition shall be accepted.

Addition..... Nil
 Correction. Nil
 Insertion.....Nil
 Omission.....Nil

Schedule of Quantity

Name of Work: - Repair and renovation of the Indian Institute of Forest Management campus, Kurseong Campus. (SH: Providing wall paneling, ceiling repair and replacing of damage wooden floor, false ceiling, internal and external painting, floor and wall tiles, including construction of chain link fencing and EI & fans including geyser, lighting conductor etc.). (SW: Providing Service of watch and ward to the Office of the Siliguri Central Sub- Division, CPWD, Hakimpura, Siliguri from Jul'2026 to Nov'2026)."

Item. No.	Description	Qty.	Unit	Rate	Amount	Remarks
1	Providing round the clock security guard without gun for watch & ward of Government premises and it's all belongings by deploying neatly dressed security guards in 8 hour's shift including necessary T&P like torch, lathi and uniform etc. complete, as per the direction of Engineer-in-charge. (One job means 8 hour's duty per day per person) (3 Person X 5 Months = 15 Job).	15	Job	38,876.28	583144.20	(Analysis based on DAR 2023)
	Total				583144.20	

Say: 5,83,144.00

Assistant Engineer
Siliguri Central Sub-Division
CPWD, Siliguri

Addition..... Nil
Correction..... Nil
Insertion..... Nil
Omission..... Nil